

Alan Kelly

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EDUCATION

Software Development and Computer Networking (BSc Honours Degree) **Sept 2014 - present**
Cork Institute of Technology, Bishopstown, Cork, Ireland.

Core Modules: **Overall Result:** First Class Honours

- Object-Oriented Programming. Result(90%)
- Scalable Networks. Result(80%)
- Discrete Mathematics. Result(87%)
- Problem Solving & Programming. Result(96%)
- Network Fundamentals. Result(95%)
- Operating Systems. Result(90%)

FETAC Level 5 Advanced Certificate in Carpentry and Joinery. **August 2006 – June 2010**
Cork Institute of Technology, Bishopstown, Cork, Ireland.

Leaving Certificate **2006**
St Aidan's Community College, Dublin Hill Cork.

WORK EXPERIENCE

Good Start Ambassador **Aug 2016 - present**
Cork Institute of Technology, Bishopstown, Cork, Ireland.

Areas of responsibility:

- Promote Good Start to students and staff through a number of activities.
- Co-ordinate and oversee the roll out of the Good Start program.
- Create and maintain an upbeat social media campaign to reach target audience.
- Design and develop a communications campaign to promote events.

IT Student Support **Sept 2015 - present**
Cork Institute of Technology, Bishopstown, Cork, Ireland.

Areas of responsibility:

- Upgrade and maintain an IT lab consisting of over 100 PC's.
- Offering technical support to staff and students on a wide variety of IT issues.
- Answering calls and providing one on one support.
- Troubleshooting laptops and desktops with hardware and software faults.
- Monitoring and maintaining printers throughout the campus.
- Logging technical faults and communicating with technicians.
- Configuring/Troubleshooting Wi-fi on mobile devices/laptops

Carpenter **Oct 2012 - present**
Denis O Connell Carpentry, Curragh, Donoughmore, Cork

Areas of responsibility:

- Working as an integral part of a team to ensure all projects are closed out in a timely fashion.
- Working on a range of high pressurized and demanding projects where the demonstration of teamwork and meeting deadlines are a key requirement.
- Ensuring all work is completed to the highest of standards in an efficient manner.
- Involved in minor aspects of scaffolding work as required.
- Full adherence to all organisational policies, procedures and regulatory requirements including health & Safety.

IT Support Technician/Sales assistant**June 2014**

ATMac Ltd, 3 Penrose Wharf, Cork City

Areas of responsibility:

- Upgrading computer OS's & upgrading computer software such as Adobe Creative Suite.
- Identifying problems and resolving issues to repair hardware/software problems with computers, iPhones, printers and iPads.
- Working as an intrinsic member of a team to ensure all projects were completed within deadlines.
- Ensuring all work was completed to the highest of standards in an efficient manner.

Owner And CEO**June 2010 – Oct 2012**

Alan Kelly Carpentry Services, Ballincollicie Road, Ballyvolane, Co. Cork

Areas of responsibility:

- Source new work by finding new ways to promote the company.
- Evaluate project specifications outlined by the client in order to achieve a high quality, appropriately priced finished product.
- Use my excellent organizational and negotiation skills to complete jobs within deadlines.
- Prioritize work to be done and coordinate employee activities.
- Maintaining health and safety records.
- Ordering and following up on site material deliveries.
- Guiding and consulting clients to achieve a finish of the highest level.

VOLUNTEER/CHARITY WORK

Class Representative of Software Development and Computer Networking**Sept 2016 - present**

Cork Institute of Technology, Bishopstown, Cork, Ireland.

Responsibilities:

- Act as a liaison between my classmates and the academic staff.
- Represent my class at Student union meetings.
- Ensure that my classmates are properly represented and completely informed.

Peer Assisted Learning & Support Leader & Mentor (Supplemental Instruction)**May 2016 – present**

Cork Institute of Technology, Bishopstown, Cork, Ireland

Responsibilities:

- 1 to 1 mentoring relationships with new first year students & Erasmus students.
- Providing academic support and a positive social environment to new students.
- Helping new students with academic and social issues.
- Organising and providing sessions for groups of lower year students enabling them to find solutions to their problems through facilitated discussion to increase student's academic performance.

CoderDojo Volunteer**Apr 2016 – present**

Cork Institute of Technology, Bishopstown, Cork, Ireland

Responsibilities:

- Assisting children to learn Python, Raspberry Pi, Minecraft Programming and Networking.
- Assist the children to debug their code.
- Install software & Re-image/troubleshoot laptops.
- Distribute project folders & help tidy up after the sessions.

EXPERIENCE & QUALIFICATIONS

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| • CompTIA Network+ | • CompTIA A+ | • Safe Pass Card |
| • First Aid Course Certificate | • Certified PALS Support Training | • Manual Handling Certificate |

REFERENCES

References available on request